

Minutes of the online meeting of the Quality Advisory Council held on 17th December 2020 at 12:00 Noon under the Chairmanship of the Vice-Chancellor Maharshi Dayanand University, Rohtak

The following were present:

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| 1 | Prof. Rajbir Singh, Vice Chancellor, MDU, Rohtak | Chairman |
| 2 | Prof. Ajay K. Rajan, Dean Academic Affairs | Member |
| 3 | Prof. Yudhvir Singh, Registrar, MDU, Rohtak | Member |
| 4 | Dr. B.S. Sindhu, Controller of Examination, MDU, Rohtak | Member |
| 5 | Dr. G.P. Saroha, Director, UCC, MDU, Rohtak | Member |
| 6 | Prof. Renu Chugh, Department of Mathematics, MDU, Rohtak | Member |
| 7 | Prof. A. S. Mann, Dean, Physical Sciences, MDU, Rohtak | Member |
| 8 | Prof. Surender Kumar, Department of Sanskrit, Pali & Prakrit, MDU, Rohtak | Member |
| 9 | Prof. J. P. Yadav, Nodal Officer, NIRF, MDU, Rohtak | Member |
| 10 | Prof. Naseeb Singh Gill, DCSA, MDU, Rohtak | Member |
| 11 | Prof. Arun Nanda, Director, CIL, MDU, Rohtak | Member |
| 12 | Prof. Harish Dureja, Director, IPR Cell, MDU, Rohtak | Member |
| 13 | Prof. Anil K. Chhillar, Director, Research, MDU, Rohtak | Member |
| 14 | Prof. Dev Raj, Former Vice Chairman, UGC, New Delhi | Member |
| 15 | Dr. R. S. Dabas, HRD Expert and International Trainer | Member |
| 16 | Mr. Mukesh Singh, GM (Quality), LPS Bossard Pvt Ltd, Rohtak (nominee) | Member |
| 17 | Prof. Narasimhan B, Director, IQAC, MDU, Rohtak | Member Secretary |
| 18 | Prof. Sumeet Gill, Director CCPC, MDU, Rohtak | Special invitee |
| 19 | Prof. Munish Garg, Dean, Faculty of Pharm. Sciences, MDU, Rohtak | Special invitee |
| 20 | Dr. Nar Singh Chauhan, Deputy Director IQAC | Special invitee |
| 21 | Dr. Naveen Kumar, Deputy Director IQAC | Special invitee |
| 22 | Dr. Priti Sharma, Deputy Director IQAC | Special invitee |

At the outset, the Vice Chancellor, Prof. Rajbir Singh extended a warm welcome to all the members. Thereafter, the QAC deliberated on the agenda at length and resolved the following:

1. Confirmation of the Minutes of the Meeting of QAC held on 25.06.2020.

The QAC confirmed the minutes of the meeting held on 25.06.2020.

2. Follow-up Action Taken Report of QAC held on 25.06.2020.

The QAC noted the action taken report (**Annexure – A**) submitted by IQAC and approved the same with following suggestions to improve the quality in a time bound manner:-

- (i) While considering the minutes of meeting to devise the mechanism for collection of information regarding conference it was suggested that an online mechanism should be developed for seeking approval for conduct of conferences as well for submission of conference report.

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- (ii) While considering the minutes of the meeting of Syllabus Revision, the QAC recommended that the IQAC should prepare a roadmap for the syllabus revision. The QAC also recommended that CBCS system should be introduced at all levels (UG, PG) including five year integrated programs.
- (iii) The QAC suggested that more efforts to be made by IPR cell and IIC for strengthening of IPR and research innovation.
- (iv) The QAC also recommended that the online portal for submission of data to IQAC be done by University Computer Centre on priority basis.

3. To consider the observations of Peer Team Report on Institutional Accreditation (NAAC accreditation Cycle-3).

The house considered the recommendations of Peer Team Report for Quality Enhancement of the Institution and suggested the following measures to improve the University score under various criteria of NAAC:

- (i) **Involvement of external members in existing IQAC**
The QAC noted that the external members has already been included in the constitution of QAC.
- (ii) **Training of faculty for use of ICT and smart class room infrastructure:**
The house appreciated the efforts of Digital Learning Centre of the University and faculty members for their efforts in using ICT for teaching learning process. The QAC suggested that the use of ICT and smart class room infrastructure should be further strengthened for optimum utilization.
- (iii) **The tools developed by Psychology department can be put to use for screening and other interventions of the employees and students:-**
The QAC recommended that suitable measures be taken for effective utilization of the tools available/ developed by the Psychology department and their documentation.
- (iv) **Alumni participation in mobilizing additional resources can be channelized:**
The QAC recommended that suitable measures be taken for alumni participation in mobilizing additional resources in coordination with Director Alumni.
- (v) **Placement opportunities in reputed national and international corporations and agencies can be facilitated:**
The QAC recommended that the Director CCPC and Training and Placement Officer should make efforts for improving the placement of students in reputed national and international corporations/ agencies.
- (vi) **Parents can be informed through timely text messages about the student's progress and university activities.**
The QAC recommended that the HoD/ Director of UTDs should initiate the process of messaging the parents about the progress of their wards and university activities with the help of mentors, University Computer Centres as well using social media (WhatsApp groups etc.).
- (vii) **To undertake industrial consultancy projects.**
The QAC recommended that the Director, Professional Consultancy Cell may suggest measures and make efforts to improve the industrial consultancy.

Dr. Ravi

(viii) **Student exchange programs can be facilitated for better exposure.**

The QAC recommended that suitable strategies may be designed for improvement of student exchange programs with industry, institutes and professional laboratories.

(ix) **With excellent infrastructure the industry has scope for introducing industry relevant diploma and certificate programs.**

The QAC recommended that the UIET, IMSAR and Pharmacy department should identify industry oriented Diploma/ Certificate programs and introduce them with effect from the academic session 2021-22.

(x) **Child Care mechanisms for employers can be improved**

The QAC noted that the Child Care Centre has been established in the university with adequate facilities to take care the child(s) of employees.

4. To consider the outcomes of student satisfaction survey and stakeholders feedback (2018-19) session.

The QAC considered and approved the outcomes of the reports of Student Satisfaction Survey and Stakeholders feedback for circulation to UTDs/ Centres/ Institutes for taking appropriate action.

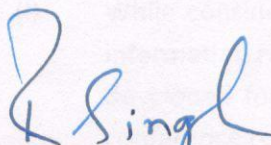
5. To consider the consolidated academic audit of 2018-19 session.

The house considered and deliberated over the consolidated academic audit of session 2018-19 and recommended that the suggestions made by the Academic Audit Committee for improvement of academic environment of the departments and overview of the expert committee on student interaction should be shared to UTDs/ Centres/ Institutes and university authorities for taking appropriate action in a time bound manner. An action taken report in this regard may be sought from the UTDs/ Centres/ Institutes.

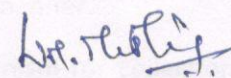
6. Any other item with the permission of chair.

The QAC suggested that IQAC should take initiatives for preparing Vision 2025 document of the university in a year-wise manner for implementation so that the university may rank within top 25 institutes at National level. Further, the roadmap for next ten years i.e. up to 2030 be also prepared.

The meeting ended with vote of thanks to the Chair.


VICE CHANCELLOR

16/01


Director IQAC

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Report of the follow-up action on the decisions taken by Quality Advisory Council in its meeting held on 25 June 2020:

| Reso. No. | Particulars | Follow-up Action taken |
|-----------|----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Confirmation of the Minutes of the Meeting of the QAC held on 26-09-2019. | The minutes were confirmed. |
| 2. | Follow-up Action taken Report on the decisions taken by the QAC on 26-09-2019. | The council noted the follow up action report. |
| 3. | Analysis of AQAR submitted for the year 2018-19 | |
| i) | i. Revision of syllabus of PG/MPhil/PhD programs run by the University | The committee constituted by the Honorable Vice Chancellor for this purpose has submitted its recommendations along with template for syllabus for implementation to UTDs/Centres/institutes |
| | ii. Introduction of Choice Based Credit System at UG level | The draft CBCS syllabus has been uploaded in the University website for inviting suggestions from stakeholders |
| | iii. Establishment of effective mentor-mentee system | The revised mentor-mentee guidelines along with proformas has been circulated to UTDs/Centres/institutes for its implementation. |
| | iv. Revisit of Research promotion policy | The committee constituted by the Honorable Vice Chancellor for this purpose has revised the Research promotion Policy which has been approved by Academic and Executive Councils of the University for implementation. |
| | v. Industrial mentor or research project guidance | The committee constituted by the Honorable Vice Chancellor for revision of syllabus also recommended to incorporate field projects/Internships in the curriculum where ever possible. |
| | vi. Device a mechanism for collection of information regarding conference | The committee constituted by the Honorable Vice Chancellor has framed the proformas for organizing conference and submitting reports and the same has been circulated to UTDs/Centres/institutes for implementation |
| | vii. Introduction of advanced diploma diploma/certificate courses through offline/online or blended mode | The university has introduced various diploma/certificate programs w.e.f. 2020-21 session. |

Dr. R. P. Singh

| Reso. No. | Particulars | Follow-up Action taken |
|------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | viii. Improvement of Quality of Research Publications | The committee constituted by the Honorable Vice Chancellor has recommended various measures for improvement of quality of publications which has been forwarded to concerned for taking necessary steps for its implementation. |
| | ix. Improvement of placement of students | The committee constituted by the Honorable Vice Chancellor has submitted its recommendations to Director, CCPC for its implementation. |
| | x. Strengthening of IPR generation and research innovation | The committee constituted by the Honorable Vice Chancellor has submitted its recommendations to Director, IPR for its implementation. |
| 4. | Analysis of Student Satisfaction Survey | The Student Satisfaction Survey has been prepared by the IQAC and is placed before the Quality Advisory Council. |
| 5. | Develop/Device Mechanism for online classes | The online classes are put in place w.e.f. 10-08-2020. |
| 6. | Development of online portal for submission of data to IQAC by UTDs | The action has been initiated by the IQAC. |



(Director, IQAC)